



Please complete this form and return by email or fax to:

Tarryn Lee
Manager, Business Development
goDCgo
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phone: (703) 247-6988
fax: (703) 247-9288

Please attach any event promotion flyers, posters, emails, etc.

CAPITAL BIKESHARE EVENT PARTICIPATION REQUEST INFORMATION FORM.

Contact Name: _____

Phone Number: _____

E-mail Address: _____

Organization Hosting Event: _____

Event Name: _____

Event Description: _____

Organization or Event Website: _____ Event Date: _____

Event Time: _____ Set-Up Time: _____

Event Address: _____

Parking Provided for Volunteers? No Yes (Details: _____)

Indoors

Outside: Held rain or shine Yes No Rain date: _____

Estimated Attendance: _____

Please list what material will be provided (for example, table, tent, and chairs):

Please list any special requests for this event: